

FARLAM PARISH COUNCIL

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3rd March 2023

Dear Councillor,

You are summoned to a Meeting of **FARLAM PARISH COUNCIL** that will be held in **HALLBANKGATE VILLAGE HALL**, on **WEDNESDAY 8th MARCH 2023**, at 7.30pm.

The meeting is open to members of the public.

Please do not attend the meeting if you have Covid-19 symptoms.

Allison Riddell

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**
 - 4.1 **MINUTES OF THE MEETING HELD ON 11TH JANUARY 2023** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 11th January 2023. (copy herewith)
5. **PUBLIC PARTICIPATION SESSION**
 - 5.1 **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda.
 - 5.2 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports if applicable.
6. **REPRESENTATIVES' REPORTS**
To receive reports by representatives on Outside Bodies.
7. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To consider
None at time of agenda publication.

8. FINANCIAL MATTERS

8.1 BANK RECONCILIATION TO 14.02.23 – To receive a report by the Clerk. (Copy herewith)

8.2 EXPENDITURE TO APPROVE – To agree the schedule of payments listed below:-

Amount £	Payee	Detail	Cheque number
373.06	A Riddell	Net wage to 31.03.22	100863
220.00	Cartmell Shepherd	Legal fees	100864
65.40	Carlisle City Council	Play area inspection report	100865
219.72	Brampton PC	Contribution to copier etc	100866
9.00	HSBC	Charges to 13.01.23	DD
10.00	HSBC	Charges to 13.02.23	DD

9. SPEED INDICATION DEVICE (SID)

To receive an update on installation.

10. PLAY AREA –

10.1 PLAY AREA LEASE

To review the play area lease and consider an extension or renewal.

10.2 PLAY AREA REPAIRS

To consider the repairs to the buffer zone and boundary wall area.

10.3 ANNUAL INSPECTION REPORT

To note and consider the annual inspection report. (copy circulated to members)

11. CORONATION COMMEMORATIVE ITEM

To receive information from Councillor Marsh on a preferred commemorative item for schoolchildren to mark the coronation of King Charles III.

12. CORRESPONDENCE RECEIVED BY THE CLERK

To note items of correspondence received since the last meeting requiring a decision.

None at time of agenda publication.

13. CALC

To note that all CALC emails have been circulated to members. Any emails requiring a decision are listed below:-

None at time of agenda publication.

14. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 3rd May 2023.

15. DATE OF NEXT MEETING

Wednesday 10th May 2023 – Hallbankgate Village Hall, 7.30pm.

FARLAM PARISH COUNCIL

MINUTES of the **MEETING** of **FARLAM PARISH COUNCIL** held in **HALLBANKGATE VILLAGE HALL** on **WEDNESDAY 11th JANUARY 2023** at 7.30pm.

PRESENT: Cllrs C. Marsh (Chairman, in the Chair), I. Ashton, A. Broomhead, J. Brown, S. Burd, S. Dalton, S. Lingard and A. Lister.

IN ATTENDANCE: Clerk
County Councillor R. Dalton
1 member of the public

078/22 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and accepted from Councillor Dalton.

Apologies for absence were also given by City Councillors Mitchelson and Meller.

079/22 REQUESTS FOR DISPENSATION AND DECLARATIONS OF INTEREST

RESOLVED to note that no requests for dispensation were received and no declarations of interest were made.

080/22 MINUTES

080/22.1 MINUTES OF THE MEETING HELD ON 9TH NOVEMBER 2022 WERE SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 9th November 2022, confirmed as a true and accurate record.

ACTION: CM

081/22 PUBLIC PARTICIPATION –

RESOLVED to note the member of the public present had no matters to raise.

RESOLVED to note that County Councillor Dobson had proposed at Local Committee, that a pilot for the 20mph speed limit scheme should be undertaken in the parish of Wetheral.

082/22 REPRESENTATIVES' REPORTS

RESOLVED to note there were no reports.

083/22 TOWN AND COUNTRY PLANNING – APPLICATIONS

RESOLVED to note there were no applications to consider.

084/22 FINANCIAL MATTERS

084/22.1 BANK RECONCILIATION to 14.12.22

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 14th December 2022 of £19,586.40.

Signed (Chairman).....

Date.....

084/22.2 EXPENDITURE TO APPROVE

RESOLVED to authorise the following expenditure for payment:-

- £373.06 A. Riddell – net wage to 31.01.23
- £114.00 HMRC – PAYE
- £522.00 Cartmell Shepherd – Legal fees
- £24.00 HSBC – Charges

084/22.3 MONITORING REPORT

RESOLVED to note the quarterly monitoring report submitted by the Clerk.

084/22.4 BUDGET/PRECEPT 2023/24

RESOLVED after careful consideration of reserves, possible election costs, general increases in services and wages, that the precept for 2023/24 be set at £8,783.00. This represents an increase of 18% which equates to approximately 13p per week/£7.03 per annum for a Band D property. The Clerk would inform the City Council.

ACTION: Clerk

085/22 SPEED INDICATION DEVICE (SID)

RESOLVED to note that the Clerk would chase up Cumbria County Council for installation of the SID.

ACTION: Clerk

086/22 PLAY AREA LEASE

RESOLVED to defer the item as Councillor Dalton was not in attendance.

087/22 VILLAGE NATIVITY

RESOLVED to note a report from Councillor Lingard that discussions with the school for an event to bring the nativity to life was ongoing. It would be a similar format to the village torchlight procession, risk assessments were still to be undertaken and the project was still in the discussion stage.

088/22 CORONATION EVENT

RESOLVED to note that Councillor Marsh would ask what type of commemorative item would be preferred by school children. Once agreed at a future meeting, a bid for funding would be made to the Farlam Parish Trust.

ACTION: CM

089/22 CORRESPONDENCE RECEIVED BY THE CLERK –

089/22.1 PRE PLANNING CONSULTATION CORNERSTONE 124428 – Email from City Councillor Meller.

RESOLVED to note the information received.

090/22 CALC (CUMBRIA ASSOCIATION OF LOCAL COUNCILS)

RESOLVED to note that all CALC emails had been circulated to members and there were no items that required a formal decision.

Signed (Chairman).....

Date.....

091/22 AGENDA ITEMS FOR NEXT MEETING

- Play area lease
- Play area wall
- Coronation event

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 1st March 2023.

092/22 DATE OF NEXT MEETING - Wednesday 8th March 2023, Hallbankgate Village Hall, 7.30pm.

093/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for the following agenda items.

094/22 GRASS CUTTING CONTRACT 2023

Consideration was given to the tenders received for the grass cutting season 2023.

RESOLVED, unanimously, to accept the tender submitted by R. Farrimond in the sum of £1,525.95.

Meeting closed 8.50pm.

Signed (Chairman).....

Date.....

FARLAM PARISH COUNCIL

BANK RECONCILIATION AT 14th FEBRUARY 2023

HSBC ACCOUNT - 20476129

Balance b/f at 14/12/22	19,586.40		
Income	0.00	Expenditure	1,030.06
		Balance c/f	18,556.34
	<u>19,586.40</u>		<u>19,586.40</u>

Bank Reconciliation	
Balance per statement @ 14.02.2023	18,556.34
Less o/s cheques	
None	

0.00

18,556.34

Income			Expenditure		
Date	Detail	£	Date	Detail	£
			11.1.23	A Riddell	373.06
			11.1.23	HMRC	114.00
			11.1.23	Cartmell Shepherd	522.00
			4.01.23	Charges	12.00
			4.02.23	Charges	9.00
		<u>0.00</u>			<u>1,030.06</u>

	<u>Balance B/F</u>	<u>Balance C/F</u>
HSBC Account	19,586.40	18,556.34
	<u>£ 19,586.40</u>	<u>£ 18,556.34</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.

